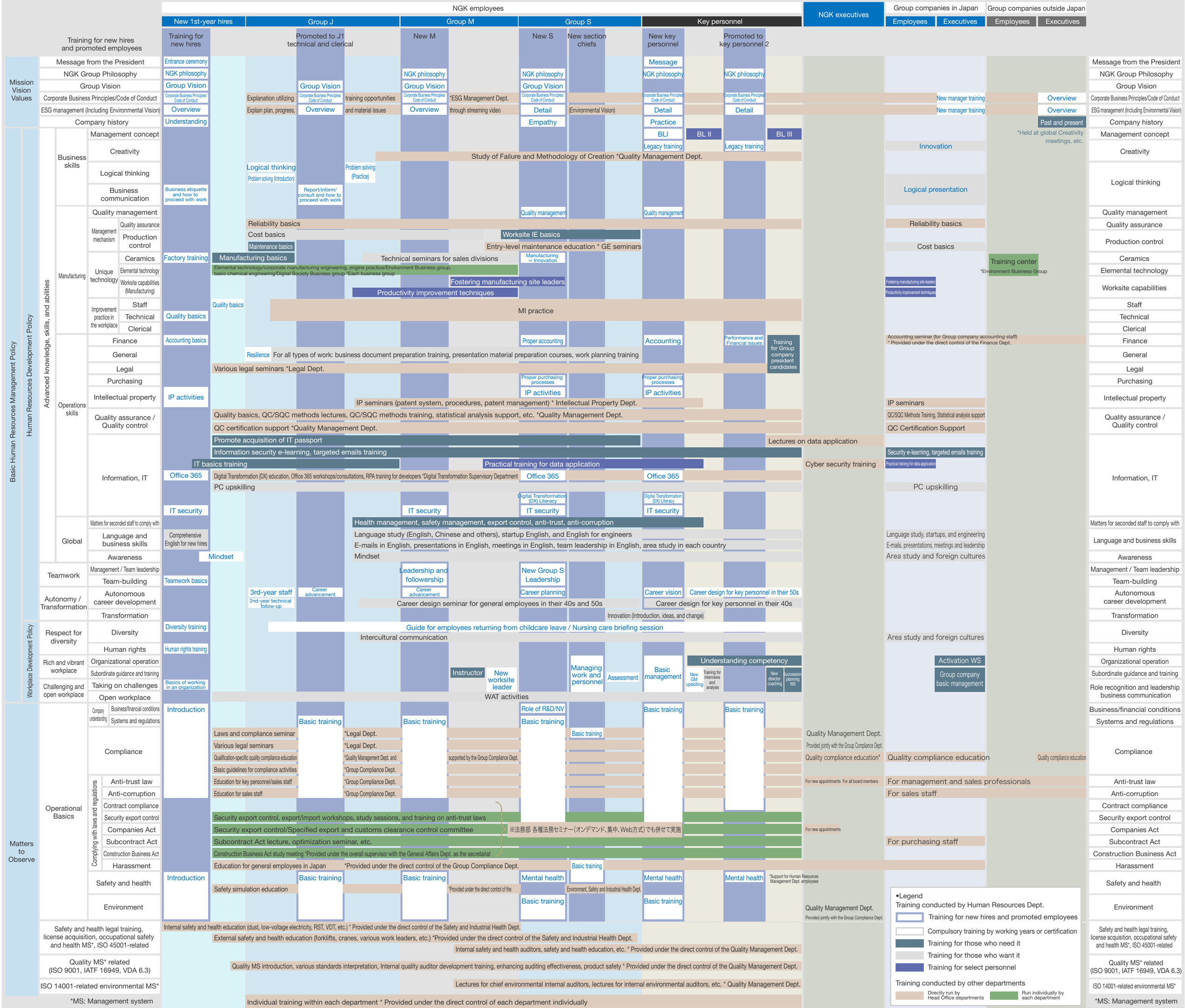
NGK employees
New 1st-year hires
Group J
Group M
Group S
Key personnel
NGK executives
Group companies in Japan
Employees
Executives
Group companies outside Japan
Employees
Executives
Training for new hires and promoted employees
Training for new hires
Promoted to J1 technical and clerical
New M
New S
New section chiefs
New key personnel
Promoted to key personnel 2
Mission Vision Values
Message from the President
NGK Group Philosophy
Group Vision
Corporate Business Principles/Code of Conduct
ESG management (Including Environmental Vision)
Company history
Basic Human Resources Management Policy
Human Resources Development Policy
Advanced knowledge, skills, and abilities
Business skills
Management concept
Creativity
Logical thinking
Business communication
Manufacturing
Quality management
Management mechanism
Quality assurance
Production control
Unique technology
Ceramics
Elemental technology
Worksite capabilities (Manufacturing)
Improvement practice in the workplace
Staff
Technical
Clerical
Operations skills
Finance
General
Legal
Purchasing
Intellectual property
Quality assurance / Quality control
Information, IT
Global
Matters for seconded staff to comply with
Language and business skills
Awareness
Teamwork
Management / Team leadership
Team-building
Autonomy / Transformation
Autonomous career development
Transformation
Workplace Development Policy
Respect for diversity
Diversity
Human rights
Rich and vibrant workplace
Organizational operation
Subordinate guidance and training
Challenging and open workplace
Taking on challenges
Open workplace
Matters to Observe
Operational Basics
Company understanding
Business/financial conditions
Systems and regulations
Compliance
Complying with laws and regulations
Anti-trust law
Anti-corruption
Contract compliance
Security export control
Companies Act
Subcontract Act
Construction Business Act
Harassment
Safety and health
Environment
Safety and health legal training, license acquisition, occupational safety and health MS*, ISO 45001-related
Quality MS* related (ISO 9001, IATF 16949, VDA 6.3)
ISO 14001-related environmental MS*
*MS: Management system
Entrance ceremony
NGK philosophy
Group Vision
Corporate Business Principles/ Code of Conduct
Overview
Understanding
Message
Detail
Practice
Empathy
BLI
BL II
BL III
Legacy training
Past and present
*Held at global Creativity meetings, etc.
Explanation utilizing training opportunities
Explain plan, progress, and material issues
*ESG Management Dept.
through streaming video
(Environmental Vision)
New manager training
Study of Failure and Methodology of Creation *Quality Management Dept.
Logical thinking
Problem solving (Introduction)
Problem solving (Practice)
Report/inform/consult and how to proceed with work
Business etiquette and how to proceed with work
Innovation
Logical presentation
Quality management
Reliability basics
Cost basics
Worksite IE basics
Maintenance basics
Entry-level maintenance education * GE seminars
Factory training
Manufacturing basics
Technical seminars for sales divisions
Manufacturing ∞ Innovation
Training center
*Environment Business Group
Elemental technology/corporate manufacturing engineering, engine practice/Environment Business group, basic chemical engineering/Digital Society Business group *Each business group
Fostering manufacturing site leaders
Productivity improvement techniques
Quality basics
MI practice
Accounting basics
Proper accounting
Accounting
Performance and Financial issues
Training for Group company president candidates
Accounting seminar (for Group company accounting staff)
* Provided under the direct control of the Finance Dept.
Resilience
For all types of work: business document preparation training, presentation material preparation courses, work planning training
Various legal seminars *Legal Dept.
Proper purchasing processes
IP activities
IP seminars (patent system, procedures, patent management) * Intellectual Property Dept.
Quality basics, QC/SQC methods lectures, QC/SQC methods training, statistical analysis support, etc. *Quality Management Dept.
QC certification support *Quality Management Dept.
Promote acquisition of IT passport
Lectures on data application
Information security e-learning, targeted emails training
Security e-learning, targeted emails training
IT basics training
Practical training for data application
Practical training for data application
Cyber security training
Office 365
Digital Transformation (DX) education, Office 365 workshops/consultations, RPA training for developers *Digital Transformation Supervisory Department
PC upskilling
Digital Transformation (DX) Literacy
IT security
Health management, safety management, export control, anti-trust, anti-corruption
Comprehensive English for new hires
Language study (English, Chinese and others), startup English, and English for engineers
Language study, startups, and engineering
E-mails in English, presentations in English, meetings in English, team leadership in English, area study in each country
E-mails, presentations, meetings and leadership
Area study and foreign cultures
Mindset
Leadership and followership
New Group S Leadership
Career advancement
Career planning
Career vision
Career design for key personnel in their 50s
3rd-year staff
2nd-year technical follow-up
Career design seminar for general employees in their 40s and 50s
Career design for key personnel in their 40s
Innovation (Introduction, ideas, and change)
Teamwork basics
Diversity training
Guide for employees returning from childcare leave / Nursing care briefing session
Intercultural communication
Area study and foreign cultures
Human rights training
Instructor
New worksite leader
Managing work and personnel
Assessment
Basic management
Understanding competency
New GM upskilling
Training for interviews and analysis
New director coaching
Succession planning WS
Activation WS
Group company basic management
Basics of working in an organization
WAT activities
Introduction
Basic training
Role of R&D/NV
Laws and compliance seminar
*Legal Dept.
Various legal seminars
*Legal Dept.
Qualification-specific quality compliance education
*Quality Management Dept. and
supported by the Group Compliance Dept.
Basic guidelines for compliance activities
*Group Compliance Dept.
Education for key personnel/sales staff
*Group Compliance Dept.
Education for sales staff
*Group Compliance Dept.
Quality Management Dept.
Provided jointly with the Group Compliance Dept.
Quality compliance education*
Quality compliance education
Quality compliance education
For new appointments For all board members
For management and sales professionals
For sales staff
Security export control, export/import workshops, study sessions, and training on anti-trust laws
Security export control/Specified export and customs clearance control committee
※法務部 各種法務セミナー(オンデマンド、集中、Web方式)でも併せて実施
For new appointments
Subcontract Act lecture, optimization seminar, etc.
For purchasing staff
Construction Business Act study meeting *Provided under the overall supervisor with the General Affairs Dept. as the secretariat
Education for general employees in Japan
*Provided under the direct control of the Group Compliance Dept.
Mental health
Safety simulation education
*Provided under the direct control of the
Environment, Safety and Industrial Health Dept.
*Support for Human Resources Management Dept. employees
Internal safety and health education (dust, low-voltage electricity, RST, VDT, etc.) * Provided under the direct control of the Safety and Industrial Health Dept.
External safety and health education (forklifts, cranes, various work leaders, etc.) *Provided under the direct control of the Safety and Industrial Health Dept.
Internal safety and health auditors, safety and health education, etc. * Provided under the direct control of the Quality Management Dept.
Quality MS introduction, various standards interpretation, Internal quality auditor development training, enhancing auditing effectiveness, product safety * Provided under the direct control of the Quality Management Dept.
Lectures for chief environmental internal auditors, lectures for internal environmental auditors, etc. * Quality Management Dept.
Individual training within each department * Provided under the direct control of each department individually
•Legend
Training conducted by Human Resources Dept.
Training for new hires and promoted employees
Compulsory training by working years or certification
Training for those who need it
Training for those who want it
Training for select personnel
Training conducted by other departments
Directly run by Head Office departments
Run individually by each department